Native Village of Eklutna (NVE) is seeking qualified applicants for the following position:

Title: **Part-time Education Technician**  
Department: Land and Environment  
Reports to: Land and Environment Co-Director  
Wage: $15.00/hour, 335 hours  
Duration: May 2022 – September 2022

**Applicant Deadline: May 6th, 2022 by midnight**

**Position Summary:**

The Education Technician will assist the NVE Land and Environment Department in hosting four educational events and a week-long summer Natural Resource Culture Camp. Technician will coordinate among tribal, state, and federal partners, NVE staff, and NVE elders to help design and set up camp activities for the week-long Natural Resource Culture Camp. Technician will also attend the camp as a host, supervise youth, and possibly stay overnight at the camp (if applicable). Technician will also assist in coordinating four other educational events and helping to host these events. Technician must follow all safety protocols. This is a part-time position, working no more than 335 hours. Please contact cbrophil@eklutna.org with any questions.

**Minimum Qualifications:**

- Knowledge of Tribal and Traditional customs and natural resources.  
- Must be able to work with kids  
- Physically able to perform the duties as required  
- High school diploma or equivalent preferred  
- Applicants must be self-motivated and able to work with minimal supervision.  
- Must be personable, friendly and dependable.  
- Must be able to work individually and as a member of a team.
• Must be able to prioritize and balance multiple tasks.
• Have excellent oral and written communication and computer skills are required.
• Must be 18 or older to apply.

Workplace Environment

Place of employment to be located at 26339 Eklutna Village Road, Chugiak, Alaska 99567, and nearby in the field. Work hours will vary depending on duties of the job. Office hours are 9am-5pm M-F.

REQUIRED: All applicants who will be working with Native families and children must pass a State of Alaska and Federal Criminal background check and possess a valid Alaska Driver’s license with a good driving record and proof of insurance upon hire. A State of Alaska Interested Persons background check will be required at time of hire.

NATIVE PREFERENCE STATEMENT: Pursuant to the Indian Self-Determination and Education Assistance Act of 1975 (PL 93-638) and as further guided by CITC’s Native Preference Policy 6.120, CITC maintains preference in all phases of employment for Alaska Native, American Indian (AN/AI) and Native Hawaiian people, including direct lineal descendants and foster or traditionally adopted children. Also included are non-Native head of household members for Native families, which includes foster or traditionally adopted Native children.

HOW TO APPLY:

Please send resume, cover letter, and contact information of three references to cbrophil@eklutna.org or mail/in person to: Attn: NVE Land and Environment Department, 26339 Eklutna Village Road, Chugiak, AK 99567