



Native Village of Eklutna

Tribal Government

The Native Village of Eklutna (NVE) is seeking qualified applicants for the following position:

Title: **Environmental Technician**

Department: Land and Environment

Reports to: Land and Environment Director

Wage: \$23.00-\$27.00/hour DOE

Applicant Deadline: Open until filled. Applications reviewed as they are received.

Position Summary:

The Environmental Technician will work toward the broad goals of the NVE Land and Environment Department to understand, protect, restore, secure, and enhance traditional lands, environment and uses while maintaining cultural integrity. The position is funded initially by the NVE EPA Indian General Assistance Program (IGAP), EPA Brownfields Tribal Response Program (TRP), and the USFWS Tribal Wildlife Grant. Responsibilities and role are subject to change based on funding sources available within the Department. Fieldwork will be performed in a wilderness environment with potential exposure to bears, moose, biting insects, and adverse weather.

Activities/Duties include, but not limited to:

- Develop, coordinate, and facilitate environmental, cultural, and subsistence education opportunities for the community (including annual Culture Camp and Community Cleanup events)
- Write newsletter articles, develop informational flyers and posters.
- Facilitate the NVE recycling operation and other solid waste program needs.
- Assist with research and development of grant applications.
- Participate in meetings, conferences, and training sessions as assigned.
- Update NVE Emergency Management Plan as needed.
- Write annual reports on education program participation, Culture Camp, and the recycling program.
- Assist with preparation of quarterly and annual reports as needed.
- Assist with coordinating and running the NVE Educational Fish Net; submit weekly reports.
- Assist with developing program workplans.
- Assist TRP coordinator with meeting workplan deliverables.
- Update contaminated sites inventory and public record.
- Perform spawning surveys, minnow trapping, water quality measurement, and discharge readings.

- Accurate data collection and data entry
- May be asked to supervise seasonal staff and/or volunteers in the field and during education events.

Minimum Qualifications :

- High school diploma or equivalent required; A college degree in environmental science, fisheries, wildlife, or a related field is highly preferred.
- Experience and/or education related to grant writing.
- Experience with child/youth engagement and education is preferred.
- Wilderness experience highly preferred
- Physically able to perform the duties as required.
- Knowledge of Tribal and Traditional customs, including subsistence activities, preferred.
- Applicants must be self-motivated and able to work with minimal supervision.
- Must be personable, friendly, and dependable.
- Must be able to work individually and as a member of a team.
- Must be able to prioritize and balance multiple tasks.
- Excellent oral and written communication and computer skills are required.
- Must be 18 or older to apply.

Workplace Environment

Place of employment to be located at 26339 Eklutna Village Road, Chugiak, Alaska 99567, and in the field. Work hours will vary depending on project needs. Office hours are 9am-5pm M-F.

REQUIRED: All applicants who will be working with Native families and children must pass a State of Alaska and Federal Criminal background check and possess a valid Alaska Driver's license with a good driving record and proof of insurance upon hire. A State of Alaska Interested Persons background check will be required at time of hire.

NATIVE PREFERENCE STATEMENT: Pursuant to the Indian Self-Determination and Education Assistance Act of 1975 (PL 93-638) and as further guided by CITC's Native Preference Policy 6.120, CITC maintains preference in all phases of employment for Alaska Native, American Indian (AN/AI) and Native Hawaiian people, including direct lineal descendants and foster or traditionally adopted children. Also included are non-Native head of household members for Native families, which includes foster or traditionally adopted Native children.

HOW TO APPLY: Please send resume, cover letter, and contact information of three references to cbrophil@eklutna.org or mail/in person to: Attn: NVE Land and Environment Department, 26339 Eklutna Village Road, Chugiak, AK 99567