



Native Village of Eklutna

Tribal Government

Notice of Annual Tribal Membership General Election and Meeting

To be Held in Person and Virtually – Via Internet
And for the Election of one (1) Tribal Council Position.

SATURDAY, April 5, 2025. LUNCH at Noon. Meeting 1:00-4:00 pm.

LOCATION: The NVE Tribal Membership Meeting will take place in person and on the Internet. The in-person location is **Southcentral Foundation, Nuka Building, 4085 Tudor Centre Drive, Anchorage, Alaska 99503**. A follow up mailing will be sent to Eligible Voters with website details, instructions, and contact information for on-line attendance and voting. Meeting packets will be available the week before the meeting.

PURPOSE OF THE MEETING:

- Election of one (1) Tribal Council Trustee position. This position is currently held by Dustin Lorah.
- Any other matter that may properly come before the meeting.

QUALIFIED VOTERS AND QUORUM: Only Full Members who are adults on the date of the meeting are qualified to vote. NVE's current Enrollment Record shows **264 Eligible Voters**. A quorum of the general membership shall consist of fifteen percent (15%) of Eligible Voters. **Forty (40)** are required for a quorum, whether by in-person, absentee, or on-line ballots.

REQUEST FOR CANDIDACY: To accommodate the on-line voting system and candidate prerequisites, there will be no nominations from the floor. Any Tribal Member who is an Eligible Voter and does not have a felony conviction may have their name placed on the ballot by filing a written Request for Candidacy with the Election Committee and Council Election Board no later than **5:00 pm** Anchorage time, twenty-four (24) days prior to the election date. If more than one Tribal Council position is to be filled, the request must designate the Officer position being sought. The deadline for submitting the attached **Request for Candidacy Form** is Wednesday, **March 12, 2025**.

ELECTION COMMITTEE: NVEelections@eklutna.org

The Election Committee serves a function similar to that of Inspector of Elections, processing ballot requests, assisting Tribal Members with forms, distributing, and counting ballots. **The Election Committee** shall supervise, administer, and conduct all tribal elections in accordance with the Election Ordinance and the NVE Constitution, and carry out other duties. If you have questions on the procedures for filing requests for candidacy, absentee ballot, or on-line voting, please contact the Committee.

Election Committee members are a Professional Contractor BDO, along with NVE Staff Walter Ondola, and Sharon Munson.

COUNCIL ELECTION BOARD: NVE-Election-Board@eklutna.us

The Council Election Board is a government position serving similar to an Election Judge team. The **Council Election Board** shall observe all election procedures to ensure that the election is conducted objectively and fairly; provides “oversight” through review of documents, determining responses to question or complaints submitted by Tribal Members, working to reduce potential bias, decides on rule compliance, makes decisions when questions or concerns arise to ensure a fair outcome, and observes the counting of ballots.

Tribal Members may submit questions or concerns to the Election Board in writing or have a Committee Member forward it by email, Allow 2-to-4 days for a response in most cases. **Council Election Board** members are Maria Coleman, Aaron Leggett, and Susan Olson.

REQUEST FOR ABSENTEE BALLOT: Ballots may be requested any time after the Notice of Meeting is sent out. A Ballot Request Form must be submitted with a readable copy of the requester’s identification and signature. Ballots are not distributed until the candidates are validated as eligible. Paper Ballots will be available on Wednesday, March 19, 2025. On-Line voting will begin Monday, March 24, 2025. On the date of the meeting, Ballots may be submitted in-person beginning at NOON. Polls will close at 3:00pm on April 5, 2025.

Tribal Members may fill out the attached **Request for Absentee Ballot** and turn it into the Election Committee. Unless the person is present and personally known to the Election Committee Member, or identified by three full Tribal Members, a copy of the person’s photo ID issued by a governmental body is required. The Election Committee shall note names of those requesting absentee ballots on a list of qualified voters and when ballots were provided.

- Send Ballot Requests by email to: NVElections@eklutna.org
- For Ballot Requests made **in person or for pick up**, make an appointment.
- For Mailing Requests, use one of the addresses below.


<p><i>Contracted Business</i></p> <p>BDO USA, LLP 3601 C Street, Suite 600 Anchorage, AK 99503</p> <p><i>For in-person Appointment & Requests</i> 888-690-6202 (hotline) or Fax 907-278-5779 NVElection@BDO.com</p>	<p>NATIVE VILLAGE OF EKLUTNA 26339 Eklutna Village Road Chugiak, Alaska 99567</p> <p><i>For in-person Appointment & Requests</i> (907) 688-6020 or FAX 907-688-6021 NVElections@eklutna.org</p>
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If you are not voting on-line or in-person, Absentee Ballots must be executed and received by the Election Committee by personal delivery or mail prior to the time the polls close, and **the back of the envelope containing the ballot must be sealed and signed by the voter.**

POLLING PLACE, BALLOT BOX: The **Polls will open beginning Wednesday, March 19, 2025**; for Paper Ballots during normal business hours (M-F 9am-5pm, except Holidays).

There may be two ballot boxes kept secure by Election Committee Members, one at each office listed above. Absentee Ballots received in the mail the morning of the meeting will be delivered to the meeting site for counting. On the date of the election, **April 5, 2025**, the polling place shall be located at the place of election **beginning at Noon and closes at 3pm.**

Respectfully Submitted, **EKLUTNA NATIVE VILLAGE**


Amanda Adams, Tribal Council Secretary
Attachments enclosed with mailed Notice.

 February 14, 2025



Annual Tribal Membership Meeting Supplemental Memo

Being a Tribal Council member requires time, skills, and commitment. Council meetings are held quarterly with special meetings scheduled when needed. Meetings can last from 1 to 6 hours. Members are sometimes appointed to serve on committees or participate in activities that require availability during normal business hours, evenings, and weekends. Council occasionally helps public relations with other governments, entities, and dignitaries thru meetings and events to advance the wellbeing and goals of the Tribe. Council Members receive Fee Payments depending upon the type of service and budget. A substantial portion of tribal funds are restricted by grant guidelines.

Please update your Enrollment information: Use the Address Update Form enclosed in this mailing, including children and others in your household. People often forget to let us know when they move. Info you give to Eklutna, Inc. does not go to the tribe. NVE Utility bills and assistance applications are not copied to Enrollment.

Candidates may request mailing lists: Approved candidates may request and receive a list of eligible voters and addresses (“*the mailing list*”) in order to send them information regarding his or her candidacy.” The candidate may not use the list for any other purpose, may not copy it, or disclose the information to others, and shall return the list to the Election Committee. A Confidentiality and Nondisclosure Agreement signed by the Candidate is required before a list is provided. An agreement is an attachment.

ABSENTEE BALLOT REQUESTS: A person who seeks to vote by absentee ballot shall file a Request for Absentee ballot in person, by mail, email transmission, by facsimile, or delivery by an individual authorized by the voter and submit it to the **Election Committee** at any time after the Notice of Election has been mailed or posted. **Ballots will become available for distribution on Wednesday, March 19, 2025.**

- Eklutna, Inc. Shareholders are not Tribal Members until they have submitted an Enrollment Application with back-up documents. The Tribal Council then decides.
- Candidate and Ballot requests **must be accompanied by a readable copy of an official identification card** (State, Federal, etc.) Election Committee members can help scan your ID and submit it with your request if needed. Some IDs may be on file but are expired or have a different address. A new copy is best.
- **Make sure to sign the back of the ballot Envelope** to protect your voting rights and privacy. Signing the envelope helps verify that you did the ballot and keeps your name off the ballot. The Elderly or Disabled may call for assistance.

Meeting packets will be mailed out within one or two weeks before the Annual Meeting.
Respectfully Submitted, **EKLUTNA NATIVE VILLAGE**

Amanda Adams, Tribal Council Secretary

February 14, 2025

Enclosures with the Meeting Notice include: • *Election Calendar and Map* • *Request for Candidacy Form* • *Request for Absentee Ballot Form* • *Change of Address and Name Form* • *Pre-addressed Envelopes for requests for Candidacy and Absentee Ballots.*

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